

5.1 Chief-executive officer

The institution has a chief executive officer whose primary responsibility is to the institution.

Compliance Judgment: In Compliance

Rationale

The University of South Carolina System consists of the component campus units described in [Article I, Section 4 of the Board of Trustees Bylaws](#).^[1] Each four-year senior campus with the exception of the Columbia campus is administered by a chancellor who reports directly to the President of the University of South Carolina System. The President in turn reports to the [Board of Trustees](#).^[2] The authority and duties of the President of the USC System are detailed in the [Board of Trustees Bylaws Article XII, Section 2](#).^[3]

Organizational charts. The [USC system organizational chart](#) ^[4] shows the reporting lines from the Board of Trustees to the President and from the President to the chancellors of the senior campuses. The [USC Aiken organizational chart](#) ^[5] shows the reporting lines from the chief executive officer (CEO) for the university, [Chancellor, Sandra J. Jordan, PhD](#) ^[6] through the senior administration to unit heads at USC Aiken. The organization charts show that Chancellor Jordan's primary responsibility is to serve as the CEO of USC Aiken; she does not have positions other than that of the institution's chief executive officer.

Authority and responsibilities of the chancellor. Full authority and responsibility for the USC Aiken campus lies with the Chancellor. As stated in the [Board of Trustees Bylaws Article XII, Section 3](#),^[7] "the Chancellors shall be the chief administrative officers of their respective campuses and shall have full authority to administer campus affairs and to formulate and issue regulations and orders not inconsistent with the Bylaws, rules, policies, and procedures of the Board and the President. They shall be responsible for the participation of their campuses in the

overall planning, resource allocation and program evaluation of the University System. The Chancellors shall report directly to the President who in turn reports to the Board. Within the general authority granted by the Board and the President, the Chancellors shall perform duties and responsibilities including but not limited to the following:

- As the administrative head of a campus, bear responsibility to the Board through the President for the effective execution of all laws relating to the University of South Carolina System; all resolutions, policies, rules, and regulations adopted by the Board for the administration and operation of the University System and for the governance of all of its campuses; and all policies, rules, regulations, directives, and memoranda issued by the President. Each Chancellor's discretionary powers shall be broad enough to enable him to meet his extensive responsibility to the University and to the applicable local higher education commission. Each Chancellor shall be the official medium of communication between the President and all personnel of his campus.
- Bear primary responsibility for all of the factors that contribute to the quality of academic (teaching, research, and public service) and support programs of the campus. Such factors include the general supervision of all campus faculties, the allocation and utilization of available resources within the campus, and any and all matters related to the welfare of the campus.
- Bear responsibility for the general supervision of all relationships between students and the various levels of campus administration. Such supervision includes but is not limited to admissions, registration and records, academic progress and advising, counseling, housing, scholarships and financial aids, student activities and services, placement, foreign students, and the evaluation and certification of academic credit from other institutions.
- Bear responsibility for the financial management of the campus and its component parts in conformity with University management policies and practices. This function shall include but is not limited to the preparation of budgets, maintenance of financial records and accounts for activities of the

campus, the receipt and expenditure of all campus funds, and preparation of required financial reports.

- Bear responsibility for personnel administration including employment and termination, wage determination, and condition of employment within prescribed policies for all employees except those positions requiring action by the President or the Board, and in those cases he shall make recommendations to the President.
- Bear responsibility for operation and maintenance of the physical plant, purchase of supplies and equipment, and the maintenance of appropriate inventories and records of real and personal property under the jurisdiction of the campus.
- Bear responsibility for fund raising, intercollegiate athletics, auxiliary enterprises, and alumni activities.
- Bear responsibility for cooperating closely with the local higher education commission on all matters pertaining to the applicable campus and strive, where possible within established University System policy, to make the campus responsive to local preferences and priorities.
- Whenever practicable, attend all meetings of the Board and keep the chairman of the local higher education commission apprised of the schedule of such meetings and of the Board's standing invitation for a representative of the local commission to attend such meetings."

Membership on councils and committees. As a representative of the institution, the Chancellor has or currently serves on a number of councils and committees including the statewide Council of Presidents, the National Collegiate Athletic Association Board of Governors, the Peach Belt Conference Executive Committee, and the American Association of Colleges and Universities' New President Academy. These positions are secondary to the Chancellor's role as the CEO of USC Aiken, and they do not create a conflict of interest with the interests of the institution. Other than the

secondary responsibilities associated with these memberships, the Chancellor of USC Aiken does not have other employment duties and responsibilities.

Supporting Documentation

1. [Article I, Section 4 of the Board of Trustees Bylaws](#)
2. [Board of Trustees Biographies](#)
3. [Board of Trustees Bylaws Article XII, Section 2](#)
4. [USC System Organizational Chart](#)
5. [USC Aiken Organizational Chart](#)
6. [Chancellor Sandra J. Jordan, PhD CV](#)
7. [Board of Trustees Bylaws Article XII, Section 3](#)